Strand House 31 The Strand Tauranga Ph 07-9282870

INCIDENT REPORT

Date: _____ Ref: _____

Please complete this form and return to office , please ensure you have reported this incident to Prime Rentals

Reported by: _____

Address: _____

Address of Property Involved: _____

Reported to: Staff Member _____
(please circle one or more)

Police; City Council; Power Authority; Telecom

Nature of Incident: _____

Description of Incident: _____

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_____

Action Taken: _____

_____

Landlord Informed: _____

Tenant Signed : _____ Date: _____